

DYAL SINGH COLLEGE: LODI ROAD: NEW DELHI

«SNO»

December 18, 2023

DSC/ADMN/

Dear Dr./Mr./Mrs./Ms. «NAME»,

As you are aware that the University semester Examinations are commencing from 20th December 2023, the duty list of the teaching staff for the University semester Examination Dec 2023 is being notified. May I request you to accept the position of «DESIG» of the Examination on the days given below. If you are unable to report for duty on a particular day, you should apply for suitable leave in advance and give at least 24 hours' notice to the Superintendent and arrange for replacement from among your colleagues. You, will, however, complete the requisite number of duties. Additional duties can be assignment later if, required.

If you have University Examination Script Evaluation duty clashing with other University duty, inform the college along with letter of appointment as examiner for exemption of duty or arrange for mutual exchange of duty.

Kindly note down following duties assigned to you as Additional/Deputy Supdt.

Morning Duties: - «MORNING» - 2023/2024

«mduty» duties

Evening Duties: - «EVENING» - 2023/2024

«eduty» duties

Total duties: «TOTAL»

Reporting time to the Superintendent is 45 minutes before the commencement of the Examination, i.e., 8:45 a.m. for the morning session at 01:45 p.m. for the evening session.

-sd-

Principal / Superintendent Examinations.

DYAL SINGH COLLEGE: LODI ROAD:NEW DELHI
Duty List of Additional/Deputy Supdt for Semester Examination December 2023

Reporting Time [Morning Session 08:45 a.m.] [Evening Session 01:45 p.m][Examination 20-12-23 to 17-01-24]

SNo	code	NAME	DEPT	P/T	ST	DESIG	MORNING	Evening	MDUTY	EDUTY	TOTAL
1	TS/REG/110	ROMA KATYAL	BOTANY	P	PR	Deputy Supdt	21-12,23-12,26-12,27-12,17-01,	28-12,29-12,	5	2	7
2	TS/REG/454	JASLEEN KAUR	BOTANY	P	PR	Deputy Supdt	21-12,02-01,04-01,05-01,08-01,	01-01,12-01,	5	2	7
3	TS/REG/082	A.K.BHAGI	CHEMISTRY	P	PR	Add./Deputy Supdt	23-12,27-12,28-12,	23-12,27-12,28-12,29-12,	3	4	7
4	TS/REG/101	KIRAN PAL SINGH	CHEMISTRY	P	PR	Deputy Supdt	26-12,27-12,28-12,29-12,01-01,02-01,12-01		7	0	7
5	TS/REG/135	AMIT KUMAR	CHEMISTRY	P	PR	Add./Deputy Supdt	21-12,22-12,16-01,	20-12,21-12,22-12,16-01,	3	4	7
6	TS/REG/320	ALKA GUPTA	CHEMISTRY	P	PR	Deputy Supdt	01-01,02-01,03-01,05-01,08-01,10-01,11-01,		7	0	7
7	TS/REG/350	NAVNEET MANAV	CHEMISTRY	P	PR	Add./Deputy Supdt	02-01,03-01,04-01,08-01,09-01,10-01,	01-01,	6	1	7
8	TS/REG/333	SHISH PAL SINHMAR	COMMERCE	P	TH	Add./Deputy Supdt	20-12,26-12,01-01,11-01,12-01,15-01,17-01,04-01,	03-01,	8	1	9
9	TS/REG/456	JYOTI PAUL	COMMERCE	P	TH	Deputy Supdt	26-12,27-12,28-12,29-12,02-01,03-01,	21-12,31-12,17-01,	6	3	9
10	TS/REG/118	HEMA BANATI	COMPUTER SCIENCE	P	PR	Deputy Supdt	20-12,26-12,04-01,05-01,10-01,	11-01,17-01,	5	2	7
11	TS/REG/078	KOKILA SEHGAL	ENGLISH	P	TH	Deputy Supdt	29-12,01-01,02-01,03-01,04-01,05-01,08-01,	21-12,27-12,	7	2	9
12	TS/REG/711	RAJESH KUMAR ABHAY	GEOGRAPHY	P	PR	Deputy Supdt	28-12,02-01,03-01,04-01,05-01,	02-01,03-01,	5	2	7
13	TS/REG/125	VIJAY PAL	HINDI	P	TH	Deputy Supdt	10-01,11-01,12-01,15-01,	10-01,11-01,12-01,15-01,16-01,	4	5	9
14	TS/REG/081	PUJA VIJH	HISTORY	P	TH	Deputy Supdt	26-12,28-12,03-01,04-01,05-01,08-01,	30-12,02-01,03-01,	6	3	9
15	TS/REG/708	UMA SHANKER SINGH	HISTORY	P	TH	Deputy Supdt	20-12,21-12,22-12,26-12,27-12,	20-12,21-12,22-12,26-12,	5	4	9
16	TS/REG/115	SANDEEP MEHTA	PHYSICAL EDUCATION	P	TH	Deputy Supdt	27-12,28-12,02-01,03-01,04-01,10-01,11-01,16-01,17-01,		9	0	9
17	TS/REG/059	RENU GULIANI	PHYSICS	P	PR	Deputy Supdt	20-12,21-12,22-12,26-12,27-12,28-12,02-01,		7	0	7
18	TS/REG/116	RAJ KUMAR	POLITICAL SCIENCE	P	TH	Deputy Supdt	28-12,03-01,04-01,10-01,11-01,17-01,	28-12,01-01,10-01,	6	3	9
19	TS/REG/446	MANOJ KUMAR	POLITICAL SCIENCE	P	TH	Deputy Supdt	20-12,21-12,22-12,26-12,27-12,	20-12,21-12,22-12,26-12,	5	4	9
20	TS/REG/432	KAMALJIT SINGH	PUNJABI	P	TH	Add./Deputy Supdt	29-12,05-01,	26-12,30-12,31-12,04-01,12-01,15-01,17-01,	2	7	9
21	TS/REG/374	PRIYA VRAT ARYA	ZOOLOGY	p	PR	Add./Deputy Supdt		02-01,03-01,05-01,08-01,09-01,10-01,11-01,	0	7	7