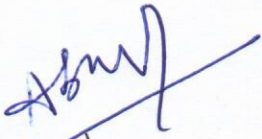


Date: 05.04.2022

NOTICE

Subject: - Quotation for College Magazine The New Star (2021-2022)

With reference to the notice dated 16.03.2022 regarding invitation for quotation for printing of college magazine, it is hereby informed all concerned that the last date for a submission of quotation by prospective venders has been extended till 12th April 2022.



Convener)
College Magazine committee



(Prof. V.K Paliwal)
Principal (Offg.)

DYAL SINGH COLLEGE: LODI ROAD: NEW DELHI-110003 (DAY)

Date: 16.03.2022

NOTICE

Subject: - Quotation for College Magazine The New Star (2021-2022)

Please quote your lowest rate for the following work in a sealed cover duly super scribed with quotation number and date. Your sealed quotations complete in all respects with paper samples (specification A,B and C) & sample(s) of printed work done by you previously, attached must reach this office by due date i.e. 31-3-2022 Quotations received will be opened 1-4-2022 at 11:00 am in presence of tenderers or their authorized representatives who may desires to attend.

It shall be the responsibility of the tenderer to ensure that their quotation reaches in time. As such the quotation received after the due date shall not be considered.

DESCRIPTION OF WORK

Printing of college magazine in six language viz. English, Hindi, Sanskrit, Urdu, and Punjabi & Bengali with photographs (colour photographs) complete in all respects as per attached specifications.

OTHER TERMS AND CONDITIONS

1. **RATES:** The rates include delivery of the magazines at Dyal Singh College, Lodi Road, New Delhi failing which the offer is liable to be rejected.
2. **VALIDITY:** The rates should hold good for 45 days from the date of opening of quotations. Once order in placed, rates will not be revised.
3. **COMPLETIOIN PERIOD:** The time allowed for completing this work is 20 days and shall be reckoned from the date on which the first installment of manuscript consisting of bulk of the matter is handed over by the Editor in chief Mr. Abhay Kumar.

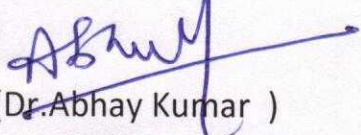
DELIVERY: The magazines should be delivered in one lot comprising of 1500 copies complete in all respects at Dyal Singh College, Lodi Road, New Delhi-110003. In case. Additional copies are required; order will be placed well in time so that the required no. is delivered to us by within 60 days of the first complete delivery, at the same rate of the main order.


4. **TAX:** Prices quoted by the tenderer should separately indicate GST, if applicable
5. **SECURITY DEPOSIT:** You will not be paid any advance money for the job. You will be required to deposit a sum of Rs.15000/ (Rupees Fifteen Thousand Only) as security

deposit once the work has been assigned to you. This deposit may be made by cheque drawn in favour of 'The Principal Dyal Singh College'. This will be refundable to you to at the time as applicable at the time of supply.

6. **COMPENSATION OF DELAY:** The time allowed for carrying out this work as entered in the tender shall be deemed to be the essence of the contract on the part of the tenderer and shall be proceeded with all due-diligence. In case of delay in printing and delivering the magazines within the time allowed the tenderer shall be liable to pay us compensation a sum of Rs. 1500/- per day for each day of delay for a period of first five days. Thereafter this amount shall be Rs. 2500/-for each day of delay, subject to a maximum of Rs. 25,000/-.
7. The tenderer shall read the first and second Proofs for all six sections. The corrected proofs shall be submitted by the tenderer to the Chief Editor or on his instructions to staff Editors for final approval and they will also be shown a bounty dummy copy.
8. The blocks/CD/DVD or any other material used will have to be returned to the Colleges. The soft copy of the magazine is also to be submitted at the time of delivered of magazine.
9. **SUBMISSION OF BILL:** Only one consolidated bill at the approved rate per copy of the magazine as accepted by the successful tenderer, inclusive of all expenses, shall be submitted after completion and delivery of the magazines, in case the total number of pages exceed or is less, the bill will be settled accordingly. Please also mention per page rate in case of increase or decrease of pages, in your quotation.
10. Terms & Conditions, if any, imposed by the Firm other than the one specified by us shall not be acceptable.
11. The college reserves the right to accept the rates other than the lowest of each individual item or reject any tender without assigning any reason.

N.B Please read the specifications, terms and conditions carefully and make your offer very clear and specific in all respects. Any ambiguity noticed in the quotation particularly in respect of specifications will render the quotation not eligible and will therefore be ignored without making further reference even if the firm may emerge as the lowest tender


(Dr. Abhay Kumar)
Chief Editor, College Magazine committee
Copy to: college website


(Prof. V.K Paliwal)
Principal (Offg.)

FORMAT AND SPECIFICATIONS REQUIRED FOR COLLEGE MAGAZINE -

Quantity of Magazines	1500- in number
Size	11'' x 8.5'
<u>No. of Pages</u>	
Text in Six languages	120 (including 16 pages in 4 colour 24 page in of 2 colour)
(i)English, Hindi	100
(ii) Sanskrit, Punjabi, Bengali, Urdu	58
No. of pages for colour photographs	20
Cover pages (in four colour)	04
<u>Paper to be used</u>	
Specification (A)	
For text & colour photographs	Indian Art Paper 130 gsm
For Cover Page	Art Card 300 gsm (Imported/Indian-Ballarpur)
Specification (B)	
For text and Colour photographs	Sinarmas Art Paper 100 gsm (gloss/matt)
For Cover Page	Imported Art Card 300 gsm or Art Card –Ballarpur
Specification (C)	
For Text	Maplitho-Ballarpur T.A deluxe 80 gsm
For Colour Photographs	Sinarmas Art Paper 130 gsm-glossy/matt
For Cover page	Art Card-Ballarpur 285 gsm.
<u>Other Specifications</u>	
Process of Printing	Offset
Composing	Laser
Setting of Text	Type setting with sketches
Cover	To be laminated
Binding	Section sewn with cover drawn on
Break up rate for text	Per page
Break up rate for colour photographs	Per page
Also quote for +/-4 pages in 4 colour and single colour	
A separator design would be required at the beginning of each of the six sections.	
Photographs	To be scanned by the successful tenderer
Total cost per copy	Type setting + Printing + Binding + Delivery in College