



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution		DYAL SINGH COLLEGE
• Name of the Head of the institution		VINOD KUMAR PALIWAL
• Designation		PROFESSOR
• Does the institution function from its own campus?		Yes
• Phone no./Alternate phone no.		01124365948
• Mobile No:		9650815246
• Registered e-mail		principal@dsc.du.ac.in
• Alternate e-mail		vkpaliwal@dsc.du.ac.in
• Address		Lodhi Road
• City/Town		New Delhi
• State/UT		Delhi
• Pin Code		110003
2.Institutional status		
• Type of Institution		Co-education
• Location		Urban
• Financial Status		UGC 2f and 12(B)

• Name of the Affiliating University	University of Delhi				
• Name of the IQAC Coordinator	Prof. Alka Gupta				
• Phone No.	9968026273				
• Alternate phone No.					
• Mobile	09868026273				
• IQAC e-mail address	alkagupta@dsc.du.ac.in				
• Alternate e-mail address	dsciqac16@dsc.du.ac.in				
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.dsc.du.ac.in/wp-content/plugins/pdfjs-viewer-shortcode/pdfjs/web/viewer.php?file=https://www.dsc.du.ac.in/wp-content/uploads/2022/01/AQAR-2019-20.pdf&attachment_id=512&dButton=true&pButton				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.dsc.du.ac.in/				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	A	3.01	2017	28/03/2017	27/03/2022
6.Date of Establishment of IQAC			24/04/2017		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Dr. R. K. Abhay (Geography)	IMPRESS	ICSSR	2019 to 2021	255000
Dr. ArunPal Singh(Mathematics)	Research Project, SCRD	SERB,DST, GOI	2020-21	220000
Dr. R. S. Kushwaha (Hindi)	Research Project	IGNCA	2020-21	240000
Prof. Anil Kumar Nain (chemistry)	Research Project	CCRH	2017-21	4467800
Dr. Sudhir Singh (Pol. Sci)	Research Project by IMPRESS	ICSSR	2019-21	400000
8.Whether composition of IQAC as per latest NAAC guidelines			Yes	
<ul style="list-style-type: none"> Upload latest notification of formation of IQAC 			View File	
9.No. of IQAC meetings held during the year			7	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 			Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 			View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?			No	
<ul style="list-style-type: none"> If yes, mention the amount 				

11. Significant contributions made by IQAC during the current year (maximum five bullets)

IQAC has made significant contributions in the following manner: 1. IQAC has initiated up-dation of college website with faculty profiles, department profiles, profiles of different societies etc. 2. Enhancing e-management in college administration by uploading teacher related and students related application forms on college website 3. Establishing a policy of annual submission of APAR by teachers every year by 30th June. 4. Establishing the Parent Teachers Association, in each department. 5. Establishing Alumni Association in college and holding interaction meetings with achiever alumni. 6. Initiating Student Satisfaction Survey and Parents Feed Back mechanism. The forms were designed and made available on college website. 7. IQAC event calendar for each department was prepared and was put on college website. A large number of events including webinars, talks on relevant topics like IPR, Faculty Development Programs on Google talks were organized under the aegis of IQAC. 8. Workshop on PFMS for Account Department of the College to promote e-management of all staff forms was conducted

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Up-dation of college website	Updated faculty profiles, profiles of different profiles, department profiles, course structure etc. was made accessible to students
E-management	APAR forms of teaching, nonteaching staff, student related relevant documents were uploaded
Policy for APAR	APAR forms to be submitted in soft and hard copies by 30th June every year
Parent Teacher Association	PTA by all individual departments was formed and made functional
Alumni Association	Alumni meet was held and interaction with achiever alumni was held
SSS	SSS Student satisfaction survey was discussed and plan initiated
IQAC Workshops	Seminars and workshops for faculty, non-teaching and students were held

13. Whether the AQAR was placed before statutory body?

No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2020	29/05/2020

Extended Profile

1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	24
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	6119
File Description	Documents
Data Template	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	1313
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	1876
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	241
File Description	Documents
Data Template	View File

3.2	260
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	78
Total number of Classrooms and Seminar halls	
4.2	8538678
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	2040
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Dyal Singh College is the constituent college of the University of Delhi strictly follows the syllabus as prescribed by the University. During the year 2019-20, the University of Delhi has made changes in the curriculum and restructured CBCS. The purpose of restructuring programs is to offer a new vision to all its undergraduate courses. The college imbibes a Learning Outcome-based Curriculum Framework (LOCF) for all its Under Graduate programmes as prescribed by the University. The LOCF approach is envisioned to provide a focused, outcome-based syllabus at the undergraduate level. At the outset of each academic session, the workload committee finalises the workload and is approved by the competent authorities. The timetable committee prepares the timetable of all courses in such a manner that the required number of lectures are allotted to the teachers (Permanent, Adhoc, and Guest faculties) to complete the curriculum at ease. The same is then displayed on the College website linked to the University portal.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The teachers are engaging in the classes and compiling and submitting the Internal Assessment are strictly according to the Academic calendar. There is a moderation Committee for Internal Assessment marks, which does the needful before the marks are finally displayed on the website.

The LOCF approach has been adopted to strengthen students 'experiences as they engage themselves in the programme of their choice. The college provides enough flexibility to students to choose from varied courses. To prepare the Under-Graduate students for both academia and employability, regular seminars, workshops, career counselling sessions, are conducted.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in B. Any 3 of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

24

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

Nil

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

There are many courses which deal with the issues related to Professional Ethics, Gender, Human Values, Environment and Sustainability which are integrated into the curriculum. The detailed list is attached herewith.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

6

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

686

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

D. Feedback collected

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

2045

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

901

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	No File Uploaded

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Mentor mentee groups have been formed across departments in the college. Regular meetings are carried out to cater to the needs of advanced as well as slow learners. Students share their grievances with the mentees which are resolved in a time bound manner. Advanced

learners are counselled for career options and other opportunities to explore. Slow learners are greatly emphasised upon and taken care of. Regular sessions are conducted to make them catch up with the pace.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
6119	241

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The courses offered in the curriculum focus on student centric approach and have variety of core discipline and skill enhancement papers. framework has been designed keeping the student's choices at the centre to express and study the papers of their choices.

The teachers make classes as interactive as possible and encourage innovative ideas. The teachers use Powerpoint presentations, Audio-Visual methodology, Google classroom, projects, industrial visits, field work based analysis, surveying, to enhance the learning experience. Teachers also provide assignments and hold group interactions in a manner so as to encourage participative learning. Some of the courses also have papers designed to develop the research skills among students like research methodology, statistical learnings etc.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

There are a vast number of ICT-enabled tools available across different departments according to applicability as per the curriculum prescribed. Different departments are using different tools. The different departments have prepared a list of tools used by them The ICT Enabled tools used by different departments are : Tally software by Commerce Department, QGIS- Geography, MS Office- All departments, Clustal X, Clustal Omega, Clustal W, Mega 6, Mega X, Mega 10, BLAST, PHYLIP, MLK

The students are advised through various e- resources available from E- PG Pathshala, Coursera, Ed X, Swayam portal, UGC CEC

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

241

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

241

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

165

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

3110

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal evaluation as prescribed by University of Delhi norms is strictly followed by the college. The students are evaluated at two levels, college and the University of Delhi. In theory papers, 25% component of the evaluation is carried out at the college level which is further moderated by department and college moderation committee. The remaining 75% of the evaluation is done at the university level by way of semester-end examinations. In the case of papers with the practical component, each department in college follows methods as per their course requirements and in the best interest of students. The internal assessment is carried out based on a Continuous evaluation process using internal assessment and semester-based evaluation twice a year.

Various methods are used by faculty members for internal evaluation, a few of them are:

1. Evaluation methods followed for internal assessment include written tests, presentations, assignments, case study evaluation etc.
2. Attendance which is part of the internal assessment is updated regularly and uploaded on the college website.
3. The internal assessment marks too are uploaded online and displayed on the departmental notice board for redressal /any clarifications sought from students.
4. During the year 2020-21, due to Pandemic the entire internal assessment evaluation has been carried out in an online manner. The teachers have taken assessments on email or Google Classrooms. Presentations have also been taken through Google meet wherever applicable.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The internal assessment/ examination marks are uploaded online and displayed on the departmental notice board as well as the College website for redressal /any clarifications sought from students. The grievance is addressed through the concerned teacher within a time-

bound framework and in an efficient manner.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The LOCF (Learning Outcome based Curriculum Framework) approach is envisioned to provide a focused, outcome-based syllabus at the undergraduate level with an agenda to structure the teaching-learning experiences in a more student-centric manner. The LOCF approach has been adopted to strengthen students' experiences as they engage themselves in the program of their choice. The Undergraduate Programmes will prepare the students for both, academia and employability. Each programme clearly elaborates its nature and promises the outcomes that are to be accomplished by studying the courses. All the programmes offered state clearly the attributes to be inculcated at graduation level. The new LOCF focuses on imparting value-based education viz. wellbeing, emotional stability, critical thinking, social justice and also skills for employability. In short, each programme prepares students for sustainability and life-long learning. The teachers and students are well aware of the Course outcomes of the programmes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://www.du.ac.in/index.php?page=revised-syllabi-ug
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college regularly undertakes the compilation of Program outcomes. The results of every program being offered by the institution are evaluated. The slow learners are provided with remedial classes to resolve their problems in the future. The course outcomes are evaluated in terms of various parameters viz critical

ability and employability. The Placement Cell of the college takes

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1789

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://www.dsc.du.ac.in>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

715000

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

3

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

23

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during

the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

105

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

7

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Dyal Singh College has various societies for holistic development and sensitizing students towards social issues. The Environment Club organised host of activities viz. creating awareness through media platforms on issues like Noise Pollution, Yamuna, Dust pollution, Air pollution etc. Social activities like Tree Plantation, Swachh Bharat Abhiyan, Blood donation camp, plogging team for Republic day were organised by NCC Boys wing. NCC Girls wing organised an Atamnirbhar Bharat Camp among many other activities organised during the year. NSS has organised Yoga Day celebrations. Cloth Donation drive, Covid Pledge were few other activities performed by NSS wing. The detailed list is attached herewith.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

3

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

45

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/

NCC/ Red Cross/ YRC etc., during the year

300

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

3

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has adequate infrastructure and physical facilities for teaching-learning. The following are the details of existing infrastructure pertaining to the same:

Classroom including	54 classrooms
(7 eco-friendly bamboo rooms and 12 PORTA cabins, 44 classroom fitted with projectors with audio-video facilities)	
Tutorial rooms	9
Laboratories	18 well-equipped labs
Research Labs	04
Seminar hall	01
Auditorium	01

In the year 2020-21, the college has purchased 8 routers and 8 switches for the college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://dsc.du.ac.in/wp-content/uploads/2020/12/Prospectus202021Draftv228.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga center etc. It has a campus area of 11 acres for conducting academic viz-a-viz

extracurricular activities.

The college offers various sports activities for the students in terms of indoor and outdoor games. The college has adequate facilities and infrastructure for cricket, football, basketball, etc. to facilitate students. The college is equipped with a large-area under sports ground (green space), a well-furnished basketball court, and a hard green surface for organizing various outdoor games.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://dsc.du.ac.in/wp-content/uploads/2021/10/finalenglish.pdf

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities such as smart class, LMS, etc.

27

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

27

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0.74083

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Yes, our library is fully automated. Library is fully Automated on LSease an ILMS software since 2003. The version of software is 6.3.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources A. Any 4 or more of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

9.45823

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

18

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Yes, the institution frequently updates its Wi-Fi and IT facilities as per requirements of different departments. Different softwares required for teaching different papers by different departments constitute the requirements and are purchased or/and the softwares which require updation are updated so regularly. During the year 2020-21, 8 routers were purchased by the institution and installed in different departments.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

2040

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

85.38678

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Dyal Singh college has well established systems and procedures for maintaining and utilizing physical, academic and support facilities as listed below:

The college ensures optimal allocation and utilization of the available financial recourses for maintenance and upkeep of different facilities through different committees constituted for

each responsibilities. The committees hold regular meetings and work as per the requirements in the interest of students. Laboratories: Each department is allocated a budget before the start of academic session and the Lab in charge, departmental lab maintenance committee and HODs supervise the requirements and channelize the sanctioned funds for preparing the labs for forthcoming academic session. All the financial accounts and stocks are maintained by Lab in Charge and are supervised regularly by the HOD. Library: 1. The college Librarian is the convener of Library Committee of the college which as nominations from all the departments. Each department has a specific allocated budget depending on student strength. The requirement and list of books is taken from the concerned departments by those members. The finalized list of required books is duly approved and signed by the Principal. The committee recommends the purchases for enrichment of library resources. 2. Suggestion box is installed inside the reading room to take users feedback. 3. College librarian supervises proper management of library functioning like proper organization of books, weeding out of old titles, schedule of issue/return of books etc. with the help of library attendants. Department of Physical Education looks after the maintenance of sports related infrastructure. The department has an allocated budget. The teacher in charge chalks out the requirements of purchase and maintenance of sports equipment, maintenance and upgradation of courts. Each Department has appropriate number of computers for their requirements which are maintained by their allocated development funds under the supervision of HOD. Internet and WIFI Enabled campus facility is maintained by computer assistants. Departmental level committees and HODs submit their requirements to the Principal regarding classroom furniture and other maintenance and the approved work is taken care of by the college caretaker. Campus and other physical facilities: Campus cleaning and housekeeping and security services are outsourced to external agencies through proper protocol chalked out by Delhi University.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://dsc.du.ac.in/wp-content/uploads/2021/05/IQACSOP.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

12

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

18

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills
Language and communication skills Life skills
(Yoga, physical fitness, health and hygiene)
ICT/computing skills**

B. 3 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

650

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

650

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

130

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

241

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government

examinations) during the year

240

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

5

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The students Union of the college is elected through proper democratic process every year. These students' helps in various activities related to organizing of academic and cultural activities in the college. Various students grievances are also look after and sorted out with ease. The Art and Culture Society "Priyadarshini" has a long tradition of supporting cultural growth in our campus which is very much organized by the students only. There are more than ten societies included in Art and Culture Society to explore the potential of student by show casing their talent. Internal Complaint Committee, NSS and IQAC also have student representation

to provide valuable feedback and suggestions on different aspects related to college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

22

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has Alumni associations at college level as well as Department level which organises their annual meet on regular basis. However, the college is in the process of registering the Alumni association soon.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The rich legacy of the institution can be traced back to the vision of its founder Sardar Dyal Singh Majithia, which emphasised on gathering the wisdom from East and West. Presently, the College is imparting education to over 5700 students, with student centric mission and vision in 24 courses (including 17 Honours, 5 Programme & 2 Post-Graduate courses) through 19 departments consisting of over 250 well qualified faculty members and over 100 non-teaching staff members. Besides students from different states, students from Iran, Nepal, Indonesia, Mauritius, Thailand, Bhutan, Afganistan, Sudan, Jordan, Bangladesh, Tibet, Yeman, Turkmenistan, Lesotho, UAE, USA and UK have enriched diversity at the college.

Mission

- To create conducive environment for students to gain insight into their academic pursuits to make them more employable and knowledgeable.
- To develop a wholesome personality of students we strive to provide more infrastructure for sports and extra curricular facilities.
- To provide more infrastructure and assistive technology to differently abled students.
- We also strive to have strong placement linkages.
- To adopt a village/Jhugi - Jhopdi cluster and impart health/hygiene education and make people literate.
- We strive to use more of organic manure and plant more and more trees. To promote research and innovation programs for students and teachers.
- To discharge our duty towards the less privileged in the society and towards planet Earth.
- To safeguard our youth from the ills of tobacco smoke and substance abuse.

- To continue assistance to students for their psychological health through trained counsellors.
 - We aim to live to the vision of our founder Sardar Dyal Singh Majithia to be a truly secular college and nurture students to be responsible citizens of the country
- Improving Infrastructure

Vision

- Improving Administration and Academics
- Introduction of New Courses
- Laying Emphasis on In Service Training Programme
- Impressing Teachers to be role models for Young Minds
- Monitoring Performance of Staff vis-a-vis Standards
- Preparing Students for Acceptance of Social Values
- Getting Evaluated by Outgoing Students for Every Component of College Life

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File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Practices of decentralization and participative management Dyal Singh College is a constituent college of Delhi University. Guidelines and Statues laid out by academic and executive council of DU are strictly followed in governing and running of college. Within these rules and regulations, college practices policy of Decentralization and Participative Management in attaining the vision and mission of the institution. College has a coordinated administrative structure. Culture of participative management is reflected even in composition of governing body that has representatives from both teaching and non-teaching staff on rotation basis. Right from the Governing Body Chairman to Principal to teaching and non- teaching staff and students, all the stakeholders have a role to play in running the college. It is the result of the combined efforts of all who work together the college has shown substantial growth over the years. Their involvement and cooperation in devising and implementing decision making policies for academic and administrative affairs through various bodies and committees is responsible for this growth. College focusses on decentralizing the management of academic and administrative responsibilities by providing equal opportunity to all the stakeholders to participate in college functioning. Governing Body: As the top management body Governing Body endeavours best substantial independence to college administration in all areas of decision making process. College Administration: Believes in imparting quality education. It leads and supports development and implementation of policies, programmes, and initiatives associated with vision and mission of college. Administration supports smooth functioning of all departments and ensures 100 participation of all teaching and non-teaching staff in process of admission, examination and evaluation, record maintenance, supervision etc. Hierarchy: Principal is the administrative head of the college and is chairman of Internal Quality Assurance Cell. IQAC has representations of faculty, administration, alumni, society, industry, and students. Principal and IQAC hold regular meetings to formulate the policies in the interest of college and students. The guidelines and notices are issued and responsibilities are assigned to concerned

committees/ faculty/departments/college office to carry out the work. IQAC in its meetings also monitors the action taken on allocated responsibilities. Student representative members of IQAC also have complete say in policy making. Public Relation Officer of the college works with students, parents, alumni, community representatives to enhance the reputation of the institute. Responsibility of managing all student related issues be it admission/examination/ other issues as well as faculty related issues is on Administrative Officers of the college and its team, who are given a freehand in dealing with their assigned work. Committees are constituted by college administration to manage significant issues. Same are • Internal Complaint Committee • Placement Cell • NSS committee • NCC boys committee • NCC girls committee • Women Development Cell • Anti Ragging Committee • Special Category admission enabling committee • Smoke free campus committee • Public Grievance Redressal Committee • Grievance Redressal Committee • Annual Prize Distribution Committee • North East Committee • Fee Concession Committee • Research

Committee Staff Council and its committees: Staff Council is a statutory body and all the staff council committees are constituted through an independently selected process.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Strategy Type

Details

Human Resource Management

- Teaching workload of each department is taken care of so that all the papers offered by the department are taught and syllabi are completed. Teachers (permanent/part time) are appointed on merit basis through duly constituted selection committees.

- The Faculty Members are sponsored for pursuing their higher studies. Provision of study leave for teachers who pursue their PhDs. Sanction of other categories of leave as per UGC guidelines.
- Organization of FDPs
- Encouragement to teachers to attend/participate in FDPs/orientation courses etc.
- Timely salary disbursements and medical reimbursements
- Trainings for non -teaching staff

Library, ICT and Physical Infrastructure / Instrumentation

- User catered library management approach
- Resource linkage for students and faculty
- Student satisfaction
- Easy access to information
- Continuous upgradation of technology and enhancing of e-resources
- Automation
- On-line databases
- Networking
- Updated method of cataloguing
- Providing appropriate physical facilities to users

Research and Development

The college encourages the research activities of all the faculty members by providing possible infrastructural support, by encouraging and motivating the research aspirants in preparing research proposals and applying to various funding agencies (UGC, ICSSR, DST, etc), by providing on duty permissions to present papers in conferences. A number of faculty members are guiding PhD students.

Examination and Evaluation

- College has an approximate strength of 6000 students. There is a huge load of pre post-examination activities. These activities namely application forms, examination fees, printing certificates, exam report statistics degree verification, exam centre allotment, are managed by competent staff through ERP software that offers the best user interface to conduct manage the entire examination work that has to be executed before, during after the examination process.
- The fair and disciplined conduct of exams, theory as well as practicals is ensured by faculty who perform examination duties.
- Conduct of Internal Assessment per University guidelines by teachers, timely compiling of IA marks and submitting to Delhi University Examination Branch is a crucial part of examination system in college. The same is ensured by college administration and faculty. Internal assessment marks are displayed on notice boards for students and college responds to issues raised by students.
- College has been supporting the Examination System of Delhi University by efficiently managing the Central Evaluation Centre for various courses.

Curriculum Development

Nil

Teaching and Learning

- College offers 22 undergraduate courses across five disciplines, Arts, Humanities, Science, Commerce and Mathematical Sciences taught by 20 departments. All the courses are teaching CBCS syllabi prescribed by Delhi University in which students are offered the choice of opting for multiple courses in the 1st year, with an ability to choose whatever they wish after the 1st year or semester. In addition to Core papers, all the departments are offering a number of Elective Courses, Discipline Specific Courses, dynamic Generic Elective courses (offered by students of other departments), Ability Enhancement Courses of Environment Science and English/MIL are mandatory for all. College also offers a pool of Skill Enhancement Courses for students.

The course content of all the papers enhances inter disciplinary knowledge. Continuous assessment system makes CBCS curriculum even more dynamic.

- Colleges encourages, supports and motivates its already well qualified faculty to upgrade and equip themselves to teach the dynamic curriculum of CBCS system.
- Faculty is encouragement to undertake and conduct research projects

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Dyal Singh College has a well-defined organizational structure. Since it is a constituent college of Delhi University, The setup is in accordance with the guidelines laid down by the University of Delhi. The college ensures efficient governance and management of college functioning through this administrative setup.

Organizational structure and Administrative setup

File Description	Documents
Paste link for additional information	http://www.du.ac.in/index.php?page=rules-and-policies
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support **A. All of the above**

Examination

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

There are various welfare measures adopted by the institution for teaching and non-teaching staff. There is a Credit and Thrift Society which looks into the financial needs of the staff and disburses loan according to the needs of the staff.

Group Insurance Scheme also caters to the insurance needs of the teaching and non-teaching staff.

All central Govt. rules all benefits like Leave travel grant, Child care leave, maternity leave, Study leave are granted as per rules.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

3

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

71

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution has well developed Performance Appraisal system in the form of APAR(Annual Performance Appraisal Report). It is collected on regular basis at the end of the academic year. It is collected in the form of hard and soft copies both.

The APARs are duly verified by the concerned Teacher- Incharges and also screened by the IQAC cell. These APARs are used for the promotion purposes as well as annual reports in the form of NIRF, AISHE and NAAC.

APAR form links are attached herewith.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution regularly conducts internal and external financial audits regularly. Financial audits are regular feature in our institution. The college has a Stock Checking Committee which looks into checking the entries related to stock. Further, University of Delhi officials do audit every five years. AGCR team does an annual audit for our institution. AGCR team looks into the accounts of

college. AGCR also does administration audit and checks Service book of teachers, administration related documents like leave records, LTC etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college being a constituent college of Univeristy of Delhi gets grants from Central Government for smooth functioning of activities. The funds so received are utilised as per the requirement in different heads viz. infrastructure, physical assets and academic purpose etc. The infrastructure head involves construction of building expenditure, renovation of builiding and on long term assets. The funds are utilised for academic head in activities like research projects, seminars, workshops and for other academic activities and student related extra currivular activities. The funds are also used for acquiring physical assets as per requirements of different departments. The funds are also utilised to pay the salaries of teaching and non-teaching staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. The following initiatives were undertaken in the past year for quality enhancement:

- Updating college website with faculty profiles of more than 90 percent staff. The website also has updated profiles of different departments and various societies of our college.
- Enhancing e-management in college administration by uploading teacher related and students related application forms on college website
- Establishing a policy of annual submission of APAR by teachers every year by 30th June.
- Establishing the Parent Teachers Association, in each department.
- Establishing Alumni Association in college. Alumni association has also held interaction meetings with achiever alumni.
- Initiating Student Satisfaction Survey and Parents Feed Back mechanism. The forms were designed and made available on college website.
- IQAC event calendar for each department was prepared and was put on college website.
- A large number of events including webinars, talks on relevant topics like IPR, Faculty Development Programs were organized under the aegis of IQAC.
- Workshop on PFMS for Account Department of the College to promote e-management of all staff forms

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC has initiated formation of mentor-mentee committees. All the departments in the college have functional such groups where student related problems, career counselling, any grievances are handled. This helps in improving structures and learning outcomes. The mentor mentee groups regularly meet for interactions.

Academic audit is regularly being carried out by IQAC. This again helps in recording the incremental improvement in various academic activities.

Various webinars related to faculty development, overall development of students and their well being are organised by IQAC. These webinars help regular updation of knowledge and improve the teaching learning process.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution has initiated various gender equity measures. These are as follows:

- The college has a Girls Common room in college where girls students can approach the medical attendant as per the need.
- The college has engaged a counselor who has vast experience in this field has enlightened and addressed students to solve their problems.
- Equal participation: Boys and girls both are encouraged to participate equally in sports and other extracurricular activities.
- The college also has NCC (Girls) NCC (Boys) wing too. Equal participation of boys and girls in NSS program too is observed.
- Girls Concession in admission by relaxation of 1% across departments.
- Fee Concession initiatives are equally provided to both genders to retain the student and discourage college drop-out.

Few activities organised by various departments to promote gender equity:

- The English Literary Society also held the annual literary festival, 'MADRIGAL', on 18 and 19 February. The English Literary Society marked International Women's Day 2021 by commemorating women's week.
- Women Advisory Committee- "WOMEN EMPOWERMENT AND THEIR LEADERSHIP IN SOCIETY" on 25 March. The chief guest and keynote

speaker was Prof Vimala Y., Pro Vice Chancellor, Choudhary Charan Singh University. Meerut. She spoke about women empowerment and the role of women in the development of the nation. She also enlightened us with great and significant work of leading women scientists. Other invited speakers were Prof. Kumud Sharma, Director, Directorate

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

- **Solid Waste Management:** In our institution segregated dustbin for biodegradable and non-biodegradable waste are kept throughout the campus. The waste so segregated is disposed off in an environment friendly manner.
- **Hazardous chemicals and radioactive waste management:** Effluent treatment plant is installed in our college campus. The water so generated after treatment is used in watering the plants. It can also be called as recycling of such water.
- **Waste recycling system :**The college has proper system for

waste recycling. In our institution, we use paper to its full like in all official matters, double side printing of paper is encouraged unless it is necessary to use fresh paper for such a use. Further clothes waste is being recycled by our College Enactus. Cloth bags are being made from clothes waste and they are also being distributed to NGOs.

- **Liquid Waste management:** The college has composter installed near canteen to convert waste into manure.
- **Bio-medical waste:** The college does not generate bio-medical waste.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

E. None of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**

- 3. Pedestrian Friendly pathways
- 4. Ban on use of Plastic
- 5. Landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1. Green audit 2. Energy audit 3. Environment audit 4. Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	View File
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities are as follows:

The institution has initiated various gender equity measures. These are as follows:

- The college has a Girls Common room in college where girls students can approach the medical attendant as per the need.
- The college has engaged a counselor who has vast experience in this field has enlightened and addressed students to solve their problems.
- Equal participation: Boys and girls both are encouraged to participate equally in sports and other extracurricular activities.
- The college also has NCC (Girls) NCC (Boys) wing too. Equal participation of boys and girls in NSS program too is observed.
- Girls Concession in admission by relaxation of 1% across departments.
- Fee Concession initiatives are equally provided to both genders to retain the student and discourage college drop-out.
- North east cell: The college has a North East Cell headed by Prof Navneet Manav which guides the students about admission , examprocess, scholarship schemes and any grievance raised by the students.
- Equal opportunity cell: In our institution , Equal Opportunity Cell caters to enhancing diversity within the campus. It looks into providing equal opportunities to disadvantaged groups and

provide guidance to them as required. All are involved in every activity, exams etc

- In our college, we have a culture where teaching staff, non-teaching staff and students work together in collaborative way in all activities such as sports, arts and cultural activities and other academic and non-academic activities. Students are part of every activity and are idea generators for new activities and programs to be organised.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution sensitizes teachers, non-teaching and students in the institution to the constitutional obligations in varied manner. The college organises various constitutional days like Independence day, Republic day etc. Flag hoisting is done on 15th August every year in our college where teaching, non-teaching and students are part of the same. The college organises Constitution Day on 26th November. The Political Science department organises this event every year.

Ethics in research: The college strictly follows plagiarism norms. IQAC has recommended soft copy of publication along with the plagiarism report. The college has access to URKUND software as it is a constituent college of University of Delhi.

Various events like awareness about blood donation, awareness programs for Corona, cleanliness drives etc. are regularly organised by NSS of our college.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. **Annual awareness programmes on Code of Conduct are organized** B. Any 3 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution sensitizes teachers, non-teaching and students in the institution to the constitutional obligations in varied manner. The college organises various constitutional days like Independence day, Republic day etc. Flag hoisting is done on 15th August every year in our college where teaching, non-teaching and students are part of the same. The college organises Constitution Day on 26th November. The Political Science department organises this event every year.

The Geography deptt also celebrates International Rivers Day every year. The college also organises Swachhat Drives on 2nd Oct every year.

The International Yoga day is also celebrated every year. All festivals of religious importance were celebrated in an online manner during this period.

Various events like awareness about blood donation, awareness programs for Corona, cleanliness drives etc. are regularly organised by NSS of our college.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE I Title of Practice 1. Research Culture in College 2. Objective of Practice: Enhancement of research opportunities for faculty and students and research outcomes Dyal Singh College is proud of its research oriented faculty. Significant research outcomes are • Publications in Good Impact Journals. • Wide participation in Conferences and Seminars. • Extramural Research projects giving research opportunities to scholars and faculty. • Research Internship opportunities for undergraduate

students of college and also for students (UG and PG) of other universities. • Opportunities for PG students to pursue PhD under able supervision of teachers who have been approved by Delhi University as research guides.

Best Practice II 1. Title of the Practice: Social Impact 2. Objectives of the Practice Dyal Singh College through a number of extension activities has been contributing towards social and economic wellbeing of society. College societies, NSS, NCC, WDC and ENACTUS initiate a host of extension projects that have direct social impact and also help in inculcating ethical and humanitarian values in students.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

We at Dyal Singh College aim to live to the vision of our founder Sardar Dyal Singh Majithia to be a truly secular college and nurture students to be responsible citizens of the country. We are continuously working towards:

- Creating conducive environment for students to gain insight into their academic pursuits to make them more employable and knowledgeable.
- To develop a wholesome personality of students we strive to provide more infrastructure for sports and extra curricular facilities.

- Providing more infrastructure and assistive technology to differently abled students.
- Continuously working to establish strong placement linkages.
- Conducting a large number of extension activities to impart health/ hygiene/ education to less privileged in the society.
- Using our own organic manure in college gardens.
- Conducting a large number of plantation drives.
- Promoting research and innovation programs for students and teachers.
- Safeguard our youth from the ills of tobacco smokesmoke and substance abuse.
- Assisting to students for their psychological health through trained counsellors.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Dyal Singh College is the constituent college of the University of Delhi strictly follows the syllabus as prescribed by the University. During the year 2019-20, the University of Delhi has made changes in the curriculum and restructured CBCS. The purpose of restructuring programs is to offer a new vision to all its undergraduate courses. The college imbibes a Learning Outcome-based Curriculum Framework (LOCF) for all its Under Graduate programmes as prescribed by the University. The LOCF approach is envisioned to provide a focused, outcome-based syllabus at the undergraduate level. At the outset of each academic session, the workload committee finalises the workload and is approved by the competent authorities. The timetable committee prepares the timetable of all courses in such a manner that the required number of lectures are allotted to the teachers (Permanent, Adhoc, and Guest faculties) to complete the curriculum at ease. The same is then displayed on the College website linked to the University portal.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The teachers are engaging in the classes and compiling and submitting the Internal Assessment are strictly according to the Academic calendar. There is a moderation Committee for Internal Assessment marks, which does the needful before the marks are finally displayed on the website.

The LOCF approach has been adopted to strengthen students 'experiences as they engage themselves in the programme of their choice. The college provides enough flexibility to students to choose from varied courses. To prepare the Under-Graduate

students for both academia and employability, regular seminars, workshops, career counselling sessions, are conducted.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

24

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year	
1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)	
0	
File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded
1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year	
Nil	
1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year	
0	
File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded
1.3 - Curriculum Enrichment	
1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	
There are many courses which deal with the issues related to Professional Ethics, Gender, Human Values, Environment and Sustainability which are integrated into the curriculum. The detailed list is attached herewith.	

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

6

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

686

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above
File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	View File
1.4.2 - Feedback process of the Institution may be classified as follows	D. Feedback collected
File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of sanctioned seats during the year	
2045	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)	

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

901

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	No File Uploaded

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Mentor mentee groups have been formed across departments in the college. Regular meetings are carried out to cater to the needs of advanced as well as slow learners. Students share their grievances with the mentees which are resolved in a time bound manner. Advanced learners are counselled for career options and other opportunities to explore. Slow learners are greatly emphasised upon and taken care of. Regular sessions are conducted to make them catch up with the pace.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
6119	241

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The courses offered in the curriculum focus on student centric approach and have variety of core discipline and skill

enhancement papers. framework has been designed keeping the student's choices at the centre to express and study the papers of their choices.

The teachers make classes as interactive as possible and encourage innovative ideas. The teachers use Powerpoint presentations, Audio- Visual methodology, Google classroom, projects, industrial visits, field work based analysis, surveying, to enhance the learning experience. Teachers also provide assignments and hold group interactions in a manner so as to encourage participative learning. Some of the courses also have papers designed to develop the research skills among students like research methodology, statistical learnings etc.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

There are a vast number of ICT-enabled tools available across different departments according to applicability as per the curriculum prescribed. Different departments are using different tools. The different departments have prepared a list of tools used by them. The ICT Enabled tools used by different departments are : Tally software by Commerce Department, QGIS- Geography, MS Office- All departments, Clustal X, Clustal Omega, Clustal W, Mega 6, Mega X, Mega 10, BLAST, PHYLIP, MLK

The students are advised through various e- resources available from E- PG Pathshala, Coursera, Ed X, Swayam portal, UGC CEC

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

241

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality**2.4.1 - Number of full time teachers against sanctioned posts during the year**

241

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

165

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

3110

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal evaluation as prescribed by University of Delhi norms is strictly followed by the college. The students are evaluated at two levels, college and the University of Delhi. In theory papers, 25% component of the evaluation is carried out at the college level which is further moderated by department and college moderation committee. The remaining 75% of the evaluation is done at the university level by way of semester-end examinations. In the case of papers with the practical component, each department in college follows methods as per their course requirements and in the best interest of students. The internal assessment is carried out based on a Continuous evaluation process using internal assessment and semester-based evaluation twice a year.

Various methods are used by faculty members for internal evaluation, a few of them are:

1. Evaluation methods followed for internal assessment include written tests, presentations, assignments, case study evaluation etc.
2. Attendance which is part of the internal assessment is updated regularly and uploaded on the college website.
3. The internal assessment marks too are uploaded online and displayed on the departmental notice board for redressal /any clarifications sought from students.
4. During the year 2020-21, due to Pandemic the entire internal assessment evaluation has been carried out in an

online manner. The teachers have taken assessments on email or Google Classrooms. Presentations have also been taken through Google meet wherever applicable.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The internal assessment/ examination marks are uploaded online and displayed on the departmental notice board as well as the College website for redressal /any clarifications sought from students. The grievance is addressed through the concerned teacher within a time-bound framework and in an efficient manner.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The LOCF (Learning Outcome based Curriculum Framework) approach is envisioned to provide a focused, outcome-based syllabus at the undergraduate level with an agenda to structure the teaching-learning experiences in a more student-centric manner. The LOCF approach has been adopted to strengthen students' experiences as they engage themselves in the program of their choice. The UnderGraduate Programmes will prepare the students for both, academia and employability. Each programme clearly elaborates its nature and promises the outcomes that are to be accomplished by studying the courses. All the programmes offered state clearly the attributes to be inculcated at graduation level. The new LOCF focuses on imparting value-based education viz. wellbeing, emotional stability, critical thinking, social justice and also skills for employability. In short, each programme prepares students for sustainability and life-long learning. The teachers and students are well aware of the Course outcomes of the programmes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://www.du.ac.in/index.php?page=revised-syllabi-ug
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college regularly undertakes the compilation of Program outcomes. The results of every program being offered by the institution are evaluated. The slow learners are provided with remedial classes to resolve their problems in the future. The course outcomes are evaluated in terms of various parameters viz critical ability and employability. The Placement Cell of the college takes

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1789

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://www.dsc.du.ac.in>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

715000

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

3

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

23

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

105

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

7

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Dyal Singh College has various societies for holistic development and sensitizing students towards social issues. The Environment Club organised host of activities viz. creating awareness through media platforms on issues like Noise Pollution, Yamuna, Dust pollution, Air pollution etc. Social activities like Tree Plantation, Swachh Bharat Abhiyan, Blood donation camp, plogging team for Republic day were organised by NCC Boys wing. NCC Girls wing organised an Atamnirbhar Bharat Camp among many other activities organised during the year. NSS has organised Yoga Day celebrations. Cloth Donation drive, Covid Pledge were few other activities performed by NSS wing. The detailed list is attached herewith.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

3

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

45

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

300

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

3

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has adequate infrastructure and physical facilities for teaching-learning. The following are the details of existing infrastructure pertaining to the same:

Classroom including 54 classrooms

(7 eco-friendly bamboo rooms and 12 PORTA cabins,

44 classroom fitted with projectors with audio-video facilities)

Tutorial rooms

9

Laboratories	18 well-equipped labs
Research Labs	04
Seminar hall	01
Auditorium	01

In the year 2020-21, the college has purchased 8 routers and 8 switches for the college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://dsc.du.ac.in/wp-content/uploads/2020/12/Prospectus202021Draftv228.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga center etc. It has a campus area of 11 acres for conducting academic viz-a-viz extracurricular activities.

The college offers various sports activities for the students in terms of indoor and outdoor games. The college has adequate facilities and infrastructure for cricket, football, basketball, etc. to facilitate students. The college is equipped with a large-area under sports ground (green space), a well-furnished basketball court, and a hard green surface for organizing various outdoor games.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://dsc.du.ac.in/wp-content/uploads/2021/10/finalenglish.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

27

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

27

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0.74083

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Yes, our library is fully automated. Library is fully Automated on LSease an ILMS software since 2003. The version of software is 6.3.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

9.45823

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e-journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

18

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

Yes, the institution frequently updates its Wi-Fi and IT facilities as per requirements of different departments. Different softwares required for teaching different papers by different departments constitute the requirements and are purchased or/and the softwares which require updation are updated so regularly. During the year 2020-21, 8 routers were purchased by the institution and installed in different departments.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

2040

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

85.38678

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Dyal Singh college has well established systems and procedures for maintaining and utilizing physical, academic and support facilities as listed below:

The college ensures optimal allocation and utilization of the available financial resources for maintenance and upkeep of different facilities through different committees constituted for each responsibilities. The committees hold regular meetings and work as per the requirements in the interest of students. **Laboratories:** Each department is allocated a budget before the start of academic session and the Lab in charge, departmental lab maintenance committee and HODs supervise the requirements and channelize the sanctioned funds for preparing the labs for forthcoming academic session. All the financial accounts and stocks are maintained by Lab in Charge and are supervised regularly by the HOD. **Library:** 1. The college Librarian

is the convener of Library Committee of the college which as nominations from all the departments. Each department has a specific allocated budget depending on student strength. The requirement and list of books is taken from the concerned departments by those members. The finalized list of required books is duly approved and signed by the Principal. The committee recommends the purchases for enrichment of library resources.

2. Suggestion box is installed inside the reading room to take users feedback.

3. College librarian supervises proper management of library functioning like proper organization of books, weeding out of old titles, schedule of issue/return of books etc. with the help of library attendants.

Department of Physical Education looks after the maintenance of sports related infrastructure. The department has an allocated budget. The teacher in charge chalks out the requirements of purchase and maintenance of sports equipment, maintenance and upgradation of courts. Each Department has appropriate number of computers for their requirements which are maintained by their allocated development funds under the supervision of HOD. Internet and WIFI Enabled campus facility is maintained by computer assistants. Departmental level committees and HODs submit their requirements to the Principal regarding classroom furniture and other maintenance and the approved work is taken care of by the college caretaker.

Campus and other physical facilities: Campus cleaning and housekeeping and security services are outsourced to external agencies through proper protocol chalked out by Delhi University.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://dsc.du.ac.in/wp-content/uploads/2021/05/IOACSOP.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

12

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

18

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

650

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

650

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression**5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

130	
File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
5.2.2 - Number of students progressing to higher education during the year	
5.2.2.1 - Number of outgoing student progression to higher education	
241	
File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File
5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)	
5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year	
240	
File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
5.3 - Student Participation and Activities	
5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year	
5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.	

5

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The students Union of the college is elected through proper democratic process every year. These students' helps in various activities related to organizing of academic and cultural activities in the college. Various students grievances are also look after and sorted out with ease. The Art and Culture Society "Priyadarshini" has a long tradition of supporting cultural growth in our campus which is very much organized by the students only. There are more than ten societies included in Art and Culture Society to explore the potential of student by show casing their talent. Internal Complaint Committee, NSS and IQAC also have student representation to provide valuable feedback and suggestions on different aspects related to college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

22

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has Alumni associations at college level as well as Department level which organises their annual meet on regular basis. However, the college is in the process of registering the Alumni association soon.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The rich legacy of the institution can be traced back to the vision of its founder Sardar Dyal Singh Majithia, which emphasised on gathering the wisdom from East and West. Presently,

the College is imparting education to over 5700 students, with student centric mission and vision in 24 courses (including 17 Honours, 5 Programme & 2 Post-Graduate courses) through 19 departments consisting of over 250 well qualified faculty members and over 100 non-teaching staff members. Besides students from different states, students from Iran, Nepal, Indonesia, Mauritius, Thailand, Bhutan, Afganistan, Sudan, Jordan, Bangladesh, Tibet, Yeman, Turkmenistan, Lesotho, UAE, USA and UK have enriched diversity at the college.

Mission

- To create conducive environment for students to gain insight into their academic pursuits to make them more employable and knowledgeable.
 - To develop a wholesome personality of students we strive to provide more infrastructure for sports and extra curricular facilities.
 - To provide more infrastructure and assistive technology to differently abled students.
 - We also strive to have strong placement linkages.
 - To adopt a village/Jhugi - Jhopdi cluster and impart health/ hygiene education and make people literate.
 - We strive to use more of organic manure and plant more and more trees. To promote research and innovation programs for students and teachers.
 - To discharge our duty towards the less privileged in the society and towards planet Earth.
 - To safeguard our youth from the ills of tobacco smoke and substance abuse.
 - To continue assistance to students for their psychological health through trained counsellors.
 - We aim to live to the vision of our founder Sardar Dyal Singh Majithia to be a truly secular college and nurture students to be responsible citizens of the country
- Improving Infrastructure

Vision

- Improving Administration and Academics
- Introduction of New Courses
- Laying Emphasis on In Service Training Programme
- Impressing Teachers to be role models for Young Minds
- Monitoring Performance of Staff vis-a-vis Standards
- Preparing Students for Acceptance of Social Values
- Getting Evaluated by Outgoing Students for Every Component

of College Life

Mission

- To create conducive environment for students to gain insight into their academic pursuits to make them more employable and knowledgeable.
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 - To adopt a village/Jhugi - Jhopdi cluster and impart health/ hygiene education and make people literate.
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- Improving Infrastructure**

Vision

- Improving Administration and Academics
- Introduction of New Courses
- Laying Emphasis on In Service Training Programme
- Impressing Teachers to be role models for Young Minds
- Monitoring Performance of Staff vis-a-vis Standards
- Preparing Students for Acceptance of Social Values
- Getting Evaluated by Outgoing Students for Every Component of College Life

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Practices of decentralization and participative management Dyal Singh College is a constituent college of Delhi University.

Guidelines and Statues laid out by academic and executive council of DU are strictly followed in governing and running of college. Within these rules and regulations, college practices policy of Decentralization and Participative Management in attaining the vision and mission of the institution. College has a coordinated administrative structure. Culture of participative management is reflected even in composition of governing body that has representatives from both teaching and non-teaching staff on rotation basis. Right from the Governing Body Chairman to Principal to teaching and non-teaching staff and students, all the stakeholders have a role to play in running the college. It is the result of the combined efforts of all who work together the college has shown substantial growth over the years. Their involvement and cooperation in devising and implementing decision making policies for academic and administrative affairs through various bodies and committees is responsible for this growth. College focusses on decentralizing the management of academic and administrative responsibilities by providing equal opportunity to all the stakeholders to participate in college functioning.

Governing Body: As the top management body Governing Body endeavours best substantial independence to college administration in all areas of decision making process.

College Administration: Believes in imparting quality education. It leads and supports development and implementation of policies, programmes, and initiatives associated with vision and mission of college. Administration supports smooth functioning of all departments and ensures 100 participation of all teaching and non-teaching staff in process of admission, examination and evaluation, record maintenance, supervision etc.

Hierarchy: Principal is the administrative head of the college and is chairman of Internal Quality Assurance Cell. IQAC has representations of faculty, administration, alumni, society, industry, and students. Principal and IQAC hold regular meetings to formulate the policies in the interest of college and students. The guidelines and notices are issued and responsibilities are assigned to concerned committees/faculty/departments/college office to carry out the work. IQAC in its meetings also monitors the action taken on allocated responsibilities. Student representative members of IQAC also have complete say in policy making. Public Relation Officer of the college works with students, parents, alumni, community representatives to enhance the reputation of the institute. Responsibility of managing all student related issues be it admission/examination/ other issues as well as faculty related issues is on Administrative Officers of the college and its team, who are given a freehand in dealing with their assigned work.

Committees are constituted by college administration to manage significant issues. Same are • Internal Complaint Committee • Placement Cell • NSS committee • NCC boys committee • NCC girls committee • Women Development Cell • Anti Ragging Committee • Special Category admission enabling committee • Smoke free campus committee • Public Grievance Redressal Committee • Grievance Redressal Committee • Annual Prize Distribution Committee • North East Committee • Fee Concession Committee • Research

Committee Staff Council and its committees: Staff Council is a statutory body and all the staff council committees are constituted through an independently selected process.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Strategy Type

Details

Human Resource Management

- Teaching workload of each department is taken care of so that all the papers offered by the department are taught and syllabi are completed. Teachers (permanent/part time) are appointed on merit basis through duly constituted selection committees.

- The Faculty Members are sponsored for pursuing their higher studies. Provision of study leave for teachers who pursue their PhDs. Sanction of other categories of leave as per UGC guidelines.

- Organization of FDPs

- Encouragement to teachers to attend/participate in FDPs/orientation courses etc.

- Timely salary disbursements and medical reimbursements
- Trainings for non -teaching staff

Library, ICT and Physical Infrastructure / Instrumentation

- User catered library management approach
- Resource linkage for students and faculty
- Student satisfaction
- Easy access to information
- Continuous upgradation of technology and enhancing of e-resources • Automation
- On-line databases
- Networking
- Updated method of cataloguing
- Providing appropriate physical facilities to users

Research and Development

The college encourages the research activities of all the faculty members by providing possible infrastructural support, by encouraging and motivating the research aspirants in preparing research proposals and applying to various funding agencies (UGC, ICSSR, DST, etc), by providing on duty permissions to present papers in conferences. A number of faculty members are guiding PhD students.

Examination and Evaluation

- College has an approximate strength of 6000 students. There is a huge load of pre post-examination activities. These activities namely application forms, examination fees, printing certificates, exam report statistics degree verification, exam centre allotment, are managed by competent staff through ERP software that offers the best user interface to conduct manage the entire examination work that has to be executed before, during after the examination process.

- The fair and disciplined conduct of exams, theory as well as practicals is ensured by faculty who perform examination duties.
- Conduct of Internal Assessment per University guidelines by teachers, timely compiling of IA marks and submitting to Delhi University Examination Branch is a crucial part of examination system in college. The same is ensured by college administration and faculty. Internal assessment marks are displayed on notice boards for students and college responds to issues raised by students.
- College has been supporting the Examination System of Delhi University by efficiently managing the Central Evaluation Centre for various courses.

Curriculum Development

Nil

Teaching and Learning

- College offers 22 undergraduate courses across five disciplines, Arts, Humanities, Science, Commerce and Mathematical Sciences taught by 20 departments. All the courses are teaching CBCS syllabi prescribed by Delhi University in which students are offered the choice of opting for multiple courses in the 1st year, with an ability to choose whatever they wish after the 1st year or semester. In addition to Core papers, all the departments are offering a number of Elective Courses, Discipline Specific Courses, dynamic Generic Elective courses (offered by students of other departments), Ability Enhancement Courses of Environment Science and English/MIL are mandatory for all. College also offers a pool of Skill Enhancement Courses for students.

The course content of all the papers enhances inter disciplinary knowledge. Continuous assessment system makes CBCS curriculum even more dynamic.

- Colleges encourages, supports and motivates its already well qualified faculty to upgrade and equip themselves to teach the dynamic curriculum of CBCS system.
- Faculty is encouragement to undertake and conduct research projects

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Dyal Singh College has a well-defined organizational structure. Since it is a constituent college of Delhi University, The setup is in accordance with the guidelines laid down by the University of Delhi. The college ensures efficient governance and management of college functioning through this administrative setup.

Organizational structure and Administrative setup

File Description	Documents
Paste link for additional information	http://www.du.ac.in/index.php?page=rules-and-policies
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

There are various welfare measures adopted by the institution for teaching and non-teaching staff. There is a Credit and Thrift Society which looks into the financial needs of the staff and disburses loan according to the needs of the staff.

Group Insurance Scheme also caters to the insurance needs of the teaching and non-teaching staff.

All central Govt. rules all benefits like Leave travel grant, Child care leave, maternity leave, Study leave are granted as per rules.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

3

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

71

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution has well developed Performance Appraisal system in the form of APAR(Annual Performance Appraisal Report). It is collected on regular basis at the end of the academic year. It is collected in the form of hard and soft copies both.

The APARs are duly verified by the concerned Teacher- Incharges and also screened by the IQAC cell. These APARs are used for the promotion purposes as well as annual reports in the form of NIRF, AISHE and NAAC.

APAR form links are attached herewith.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution regularly conducts internal and external financial audits regularly. Financial audits are regular feature in our institution. The college has a Stock Checking Committee which looks into checking the entries related to stock. Further, University of Delhi officials do audit every five years. AGCR

team does an annual audit for our institution. AGCR team looks into the accounts of college. AGCR also does administration audit and checks Service book of teachers, administration related documents like leave records, LTC etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college being a constituent college of Univeristy of Delhi gets grants from Central Government for smooth functioning of activities. The funds so received are utilised as per the requirement in different heads viz. infrastructure, physical assets and academic purpose etc. The infrastructure head involves construction of building expenditure, renovation of builiding and on long term assets. The funds are utilised for academic head in activities like research projects, seminars, workshops and for other academic activities and student related extra currivular activities. The funds are also used for acquiring physical assets as per requirements of different departments. The funds are also utilised to pay the salaries of teaching and non-teaching staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. The following initiatives were undertaken in the past year for quality enhancement:

- Updating college website with faculty profiles of more than 90 percent staff. The website also has updated profiles of different departments and various societies of our college.
- Enhancing e-management in college administration by uploading teacher related and students related application forms on college website
- Establishing a policy of annual submission of APAR by teachers every year by 30th June.
- Establishing the Parent Teachers Association, in each department.
- Establishing Alumni Association in college. Alumni association has also held interaction meetings with achiever alumni.
- Initiating Student Satisfaction Survey and Parents Feedback mechanism. The forms were designed and made available on college website.
- IQAC event calendar for each department was prepared and was put on college website.
- A large number of events including webinars, talks on relevant topics like IPR, Faculty Development Programs were organized under the aegis of IQAC.
- Workshop on PFMS for Account Department of the College to promote e-management of all staff forms

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC has initiated formation of mentor-mentee committees. All the departments in the college have functional such groups where student related problems, career counselling, any grievances are handled. This helps in improving structures and learning outcomes. The mentor mentee groups regularly meet for interactions.

Academic audit is regularly being carried out by IQAC. This again helps in recording the incremental improvement in various academic activities.

Various webinars related to faculty development, overall development of students and their well being are organised by IQAC. These webinars help regular updation of knowledge and improve the teaching learning process.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution has initiated various gender equity measures. These are as follows:

- The college has a Girls Common room in college where girls students can approach the medical attendant as per the need.
- The college has engaged a counselor who has vast experience in this field has enlightened and addressed students to solve their problems.
- Equal participation: Boys and girls both are encouraged to participate equally in sports and other extracurricular activities.
- The college also has NCC (Girls) NCC (Boys) wing too. Equal participation of boys and girls in NSS program too is observed.
- Girls Concession in admission by relaxation of 1% across departments.
- Fee Concession initiatives are equally provided to both genders to retain the student and discourage college drop-out.

Few activities organised by various departments to promote gender equity:

- The English Literary Society also held the annual literary festival, 'MADRIGAL', on 18 and 19 February. The English Literary Society marked International Women's Day 2021 by commemorating women's week.

- Women Advisory Committee- WOMEN EMPOWERMENT AND THEIR LEADERSHIP IN SOCIETY" on 25 March. The chief guest and keynote speaker was Prof Vimala Y., Pro Vice Chancellor, Choudhary Charan Singh University. Meerut. She spoke about women empowerment and the role of women in the development of the nation. She also enlightened us with great and significant work of leading women scientists. Other invited speakers were Prof. Kumud Sharma, Director, Directorate

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

- **Solid Waste Management:** In our institution segregated dustbin for biodegradable and non-biodegradable waste are kept throughout the campus. The waste so segregated is disposed off in an environment friendly manner.
- **Hazardous chemicals and radioactive waste management:** Effluent treatment plant is installed in our college campus. The water so generated after treatment is used in

watering the plants. It can also be called as recycling of such water.

- **Waste recycling system :**The college has proper system for waste recycling. In our institution, we use paper to its full like in all official matters, double side printing of paper is encouraged unless it is necessary to use fresh paper for such a use. Further clothes waste is being recycled by our College Enactus. Cloth bags are being made from clothes waste and they are also being distributed to NGOs.
- **Liquid Waste management:** The college has composter installed near canteen to convert waste into manure.
- **Bio-medical waste:** The college does not generate bio-medical waste.

AQC

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	E. None of the above
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File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows:	A. Any 4 or All of the above

1.Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3.Pedestrian Friendly pathways 4.Ban on use of Plastic 5.landscaping with trees and plants	
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File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	D. Any 1 of the above
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	View File
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	A. Any 4 or all of the above
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities are as follows:

The institution has initiated various gender equity measures. These are as follows:

- The college has a Girls Common room in college where girls students can approach the medical attendant as per the need.
- The college has engaged a counselor who has vast experience in this field has enlightened and addressed students to solve their problems.
- Equal participation: Boys and girls both are encouraged to participate equally in sports and other extracurricular activities.
- The college also has NCC (Girls) NCC (Boys) wing too. Equal participation of boys and girls in NSS program too is observed.
- Girls Concession in admission by relaxation of 1% across departments.
- Fee Concession initiatives are equally provided to both genders to retain the student and discourage college drop-out.
- North east cell: The college has a North East Cell headed by Prof Navaneet Manav which guides the students about admission , examprocess, scholarship schemes and any grievance raised by the students.

- **Equal opportunity cell:** In our institution , Equal Opportunity Cell caters to enhancing diversity within the campus. It looks into providing equal opportunities to disadvantaged groups and provide guidance to them as required. All are involved in every activity, exams etc
- In our college, we have a culture where teaching staff, non-teaching staff and students work together in collaborative way in all activities such as sports, arts and cultural activities and other academic and non-academic activities. Students are part of every activity and are idea generators for new activities and programs to be organised.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution sensitizes teachers, non-teaching and students in the institution to the constitutional obligations in varied manner. The college organises various constitutional days like Independence day, Republic day etc. Flag hoisting is done on 15th August every year in our college where teaching, non-teaching and students are part of the same. The college organises Constitution Day on 26th November. The Political Science department organises this event every year.

Ethics in research: The college strictly follows plagiarism norms. IQAC has recommended soft copy of publication along with the plagiarism report. The college has access to URKUND software as it is a constituent college of University of Delhi.

Various events like awareness about blood donation, awareness programs for Corona, cleanliness drives etc. are regularly organised by NSS of our college.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution sensitizes teachers, non-teaching and students in the institution to the constitutional obligations in varied manner. The college organises various constitutional days like Independence day, Republic day etc. Flag hoisting is done on 15th August every year in our college where teaching, non-teaching and students are part of the same. The college organises Constitution Day on 26th Novemeber. The Political Science department organises this event every year.

The Geography deptt also celebrates International Rivers Day

every year. The college also organises Swachchat Drives on 2nd Oct every year.

The International Yoga day is also celebrated every year. All festivals of religious importance were celebrated in an online manner during this period.

Various events like awareness about blood doantion, awareness programs for Corona, cleanliness drives etc. are regularly organised by NSS of our college.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE I Title of Practice 1. Research Culture in College
 2. Objective of Practice: Enhancement of research opportunities for faculty and students and research outcomes Dyal Singh College is proud of its research oriented faculty. Significant research outcomes are • Publications in Good Impact Journals. • Wide participation in Conferences and Seminars. • Extramural Research projects giving research opportunities to scholars and faculty. • Research Internship opportunities for undergraduate

students of college and also for students (UG and PG) of other universities. • Opportunities for PG students to pursue PhD under able supervision of teachers who have been approved by Delhi University as research guides.

Best Practice II 1. Title of the Practice: Social Impact 2. Objectives of the Practice Dyal Singh College through a number of extension activities has been contributing towards social and economic wellbeing of society. College societies, NSS, NCC, WDC and ENACTUS initiate a host of extension projects that have direct social impact and also help in inculcating ethical and

humanitarian values in students.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

We at Dyal Singh College aim to live to the vision of our founder Sardar Dyal Singh Majithia to be a truly secular college and nurture students to be responsible citizens of the country. We are continuously working towards:

- Creating conducive environment for students to gain insight into their academic pursuits to make them more employable and knowledgeable.
- To develop a wholesome personality of students we strive to provide more infrastructure for sports and extra curricular facilities.

- Providing more infrastructure and assistive technology to differently abled students.
- Continuously working to establish strong placement linkages.
- Conducting a large number of extension activities to impart health/ hygiene/ education to less privileged in the society.
- Using our own organic manure in college gardens.
- Conducting a large number of plantation drives.
- Promoting research and innovation programs for students and teachers.
- Safeguard our youth from the ills of tobacco smokesmoke and substance abuse.
- Assisting to students for their psychological health through trained counsellors.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

- **Enhancing Alumni Network by making committees/ representatives at department level who will identify**

distinguished alumni of their respective department and devise a mechanism for their involvement towards growth of college.

- • Putting Feedback Mechanism formally through IQAC • A formal mechanism of remedial classes through IQAC
- • A formal mechanism of extra help/coaching sessions for meritorious students
- • Enhancing e-governance • Upgradation of College website • Organizing ICT enabling workshop for teaching and non-teaching staff
- The college is in the process of preparing for the next Accreditation cycle for NAAC
- The college is planning for upgradation of infrastructure which has become stagnant because of lockdown situation and the resultant consequences